

## PROPOSED EVENT FORM

Name of Event: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of \$ anticipated: \_\_\_\_\_

WHFS staff time:

\_\_\_\_\_  
\_\_\_\_\_

Promotion: \_\_\_\_\_

Pros:

\_\_\_\_\_  
\_\_\_\_\_

Cons:

\_\_\_\_\_  
\_\_\_\_\_

Program to benefit: \_\_\_\_\_